

Call to Order/Attendance

Nancy Goodell, Luci Brantley, Mark Chambers, Chip Chapman, Vicki Bell
Guest: Joe Pitti

Approval of August 7, 2013 Minutes

- Mark expressed that the discussion about new board members should be discussed in closed session and recorded in separate minutes until such time as they agree to accept a position.
- Chip **Moved** that the discussions pertaining to new board members be discussed and recorded in closed sessions. This is to be retroactive to the August minutes. Nancy **Seconded** the motion. Motion passed unanimously.
- The only correction noted in the August minutes was the spelling of Elise West's name. First name is spelled Elise rather than Alise.
- Nancy **Moved** to accept the August 7, 2013 minutes with the above correction. Chip **Seconded** the motion. Motion passed unanimously.

Old Business

- Annual Appeal Letter Update – Vicki
 - Results as of Friday, August 30, 2013 – Total received \$1,040
 - \$960 in Memberships - \$80 in Donations
 - Membership includes eight renewals from long past expired members.
 - To date, not one response from a board member. Vicki expressed that it is important for the community to see that the Board Members are supporting their organization.
 - The Committee discussed the history of the appeals letter and decided to do another appeals letter leaving out the membership appeal in May.
 - This will be included as a topic for the retreat next February.
- New Board Member Update – Mark & Chip
 - Chip **Moved** that the Committee meet in closed session to discuss the status of new board members. Mark **Seconded** the motion. Motion passed unanimously.
 - The open meeting reconvened at 9:47 a.m. There are no actions to report.
- Craft Fair Update – Luci
 - As of this date we have six vendors enrolled and a possibility of 3 more.
 - We need to check with Barbara Ellard as to whether she is planning on doing the food booth this year.
 - If Barbara is not available we will need to find another food vendor(s) - possibly Café Soleil.

- The location of the food vendor is a prime location with access to the kitchen and we need to discuss possibly increasing the booth fee for that area.

New Business

- Signing of UAM Contracts – Vicki
 - Chip signed the three contracts for the Division of Arts and Museums; \$5000 for the Local Arts Agency Grant; \$1000 for Onstage in Utah for the Thomas Pandolfi performance and \$1000 for Onstage In Utah for the Brad Richtor performance.
- Change Leader Institute – Vicki
 - Discussed the possibility of sending someone to the Change Leader Institute in November. No one was interested in volunteering to attend.
- August Financial Report – Luci
 - Luci passed out the August Financial report. She reported that the award from Arts and Museums came in at \$5000 rather than the \$4000 we had budgeted.
 - Luci will be reporting all the memberships received through the Appeals Letter in an “appeals” subcategory under Membership.
 - The \$500 co-sponsorship for Craig Childs has been submitted to Michael Plyler.
 - There was a discussion of how in-kind gifts are reported on the Financial Report. The Financial report can only reflect monetary donations. In-kind donations will be reflected on the Gift Giving Report that is managed by Vicki.
 - Mark suggested that any adjustments to the budget be submitted to the Board on a quarterly basis.
- Newsletter Update – Luci
 - Luci briefly explained the layout for the September issue.
- Printing of Tickets for Gala – Vicki
 - Vicki asked if the \$5 increase on the Gala tickets has been approved so that tickets can be printed. The price increase needs to go to the Board for approval.
 - Mark **MOVED** that the cost of the Gala tickets be increased from \$45 to \$50 for members and from \$50 to \$55 for non-members. Chip **SECONDED** the motion. Motion passed unanimously.



Executive Committee Minutes
Under the Eaves Inn
Wednesday, September 4, 2013

- Meeting adjourned at 12:30 p.m.

Next Board Meeting: Monday, October 14, 2013 at the Town of Springdale Boardroom, 7:00 pm

Next Executive Board Meeting: Fri., October 4, 2013 at Under the Eaves, 10 a.m.

Vicki S. Bell

Signature

October 4, 2013

Approval Date