

Chip Chapman, Luci Brantley, Mark Chambers and Vicki Bell
Guest: Joe Pitti

Approval of April 3, 2013 Minutes

- Chip **MOVED** to accept the April 3, 2013 minutes. Mark **SECONDED** the motion. Motion passed unanimously.

Old Business

- **2013-14 Humanities Grant – Chip**
 - The Utah Humanities Council (UHC) awarded us a \$1500 Quick Grant to use towards “Let Us Break Bread Together”.
 - Chip asked if there are any limitations or requirements for a “quick grant”. Does the grant require a match? Mark read the guidelines on the website and found that the funds cannot be used to purchase food or for receptions.
 - After plugging in the \$1500 from UHC the budget still reflects that we are \$2000 to the good.
- **Mountain West Arts Conference – Chip**
 - With Chip, Mark and Joe attending the conference, they put that to their advantage and attended parallel sessions.
 - The consensus was that the conference is geared more towards larger organizations along the Wasatch front but that it is still good to have a presence and have the opportunity to rub elbows with the powers that be.
 - Joe reported that it is still difficult to connect with other organizations to block book performers.
 - Chip, Mark and Joe requested that they only be reimbursed from their lodging expense and they are all donating their mileage reimbursement back to Z-Arts.
- **Writing Contest Update – Chip**
 - To date we have received 62 entries.
 - A folder will be created for all the submissions and the judges will be given the guidelines and permission to access the entries.
 - The judges are Vivian Cropper, Luci Brantley and Charlotte Vaillancourt.
- **Music at Farmers Market – Chip**
 - The music series will begin on May 25.
 - It was decided to let the Farmers Market provide the signage for the music performances rather than set up the Z-Arts banner.
 - The Town of Springdale is revising their banner policy. We will need to stay abreast of this to determine how it will affect Z-Arts.
- **Other**
 - Joe has talked with Julie Hancock about confirming a booth for the Music Festival. Chip will contact her to find out if the booth can be positioned by our Z-Arts stage.
 - The Greek Theatre production of Oedipus consists of 16 actors. Joe is working to find lodging.

New Business

- **April Financial Report – Luci**
 - Luci reported that at the end of April the budget is \$5,108 to the good.
 - The \$500 donation from Betina Lindsay and the Native Flute School will be reported in the May report.
 - The 2013-14 budget has been adjusted to reflect the UHC's \$1500 quick grant. With the adjustment the budget is still \$2000 to the good.
- **Summer 2013 Newsletter – Luci**
 - Reviewed the story plan for the Summer 2013 newsletter.
- **Arts and Crafts Fair – Who's in Charge? – Luci**
 - Chip has volunteered to be the onsite person for the Arts and Crafts Fair.
 - Michelle and Eric have volunteered to help with taping the room for the booths.
 - We need to get someone trained to handle the Arts and Crafts Fair.
- **Workshop Coordinator Position – Chip**
 - Michelle Bonner has resigned the workshop coordinator position. She remains willing to help with the Arts and Crafts Fair.
 - In the absence of a coordinator the workshop advertising and registration can be handled by Vicki. Program Chairs can brainstorm or ask participants for ideas for workshops.
- **Apple Computer – Vicki**
 - Nancy will assist with finding a backup system for the computer.
 - The iMac is now five years old and it is time to consider upgrading the computer as well as upgrading the QuickBooks software for the Treasurer.
 - The committee approved the expenditures to upgrade the computer which includes approx. \$42 for software and \$150 for memory.
 - Chip, Nancy and Vicki will prepare a proposal for a new portable computer and software upgrades for FY2014.
- **Vicki's Work Schedule – Vicki**
 - Vicki still has two weeks to take off and is planning to use one week during May 13 -19 and the second week during June 16 – 22.
- **Other**
 - After review of the above agenda items, the committee has decided to cancel the May board meeting.
 - The A&M's evaluation report is due June 1st. Chip and Mark will work with Vicki to get the report completed.
 - Chip will take the responsibility of writing letters of gratitude to our representatives.
- **Adjournment**
 - The meeting adjourned at 11:40 a.m.

Next Executive Board Meeting: Wednesday, June 5, 2013 at Under the Eaves, 10am
Next Board Meeting: Monday, June 8, 2013 at the Town of Springdale Boardroom, 7 pm.



Executive Committee Minutes
Under the Eaves B&B
Wednesday, May 8, 2013

Vicki S. Bell
Administrative Assistant

Date of Approval June 5, 2013